

ABRSM Examiner Initial Training & Assessment Courses in 2019

ABRSM Initial Training and Assessment Courses are residential, offering you a fully immersive training environment. We provide a full team of experienced examiners to train you, and in addition to the main practical and theoretical training sessions, the time available over evenings and mealtimes are ideal opportunities to discuss your experiences with our Trainers and your fellow trainees.

"It was invaluable to stay on-site for the three days, as the evening could be used to practice and prepare with others. The whole thing was calmer without the pressure of a daily journey." (Summer 2018 ITAC trainee)

Payment

In order to secure your place on the ITAC, a payment of £230 towards food and board is payable to ABRSM. This represents less than 50% of the total cost of accommodation per person, and the training you will receive is free of charge.

Session	Course dates	Venue	Payment deadline
Spring	20 - 23 February	Lane End Conference Centre, High Wycombe	11 January
Summer	5 - 8 June	Woodland Grange, Leamington Spa	26 April
Autumn	30 October - 2 November	Woodland Grange, Leamington Spa	20 September

Please pay this amount by the relevant deadline via one of the following two methods:

Card: Please call the Examiner Membership Team on 020 7467 8845 to supply your card details. The payment will be taken at the earliest possible opportunity following your call.

Cheque: Please make your cheque payable to 'ABRSM' and post it to the following address:

Examiner Membership Team
 ABRSM
 4 London Wall Place
 London
 EC2Y 5AU

You will receive written confirmation of your payment as soon as possible after it has been processed.

Withdrawals

You must notify ABRSM of a withdrawal from ITAC as soon as possible in writing by email to examiners@abrsms.ac.uk. A trainee who withdraws prior to the payment deadline for the relevant ITAC may be eligible for a partial refund, or can be transferred directly onto the next available ITAC.

Withdrawal notification received after the payment deadline for the relevant ITAC will normally only be eligible for a refund on the grounds of illness/injury, or for exceptional personal circumstances.

Illness and injury

A refund of up to 75% may be given, provided that the withdrawal is supported by documentary evidence. This should normally be a medical certificate.

Exceptional personal circumstances

A discretionary refund may be given on compassionate grounds if a trainee withdraws due to exceptional personal circumstances, such as bereavement, family crisis, or personal trauma.

"Thank you for an amazingly well-organised and incredibly helpful course. It's been unforgettable and I've learned so much!" (Spring 2018 ITAC trainee)